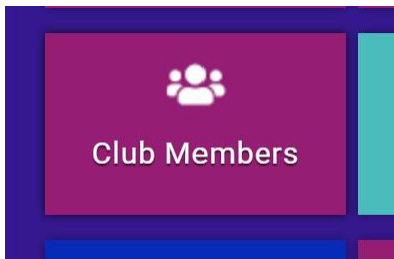


How to Add a New Member

1. Go to <https://fpusa.justgo.com> or scan the QR code below.



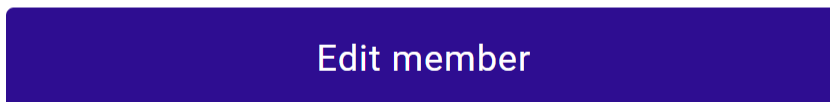
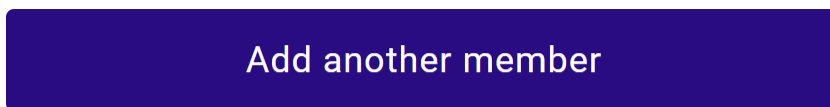
2. Enter your **email address** for the **Username**. Enter your **password** and click on Log In.
3. If you need to reset your password, click on "Forgot Password?"
4. Select **Club Members**:



5. Select **Add New Member**:

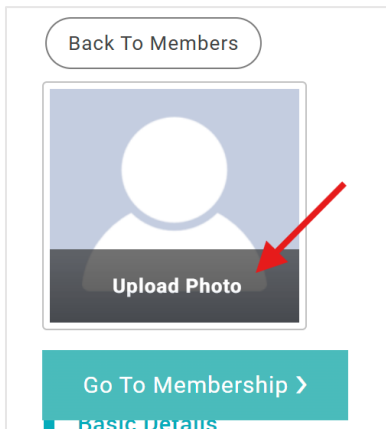


6. Enter the following information: First Name, Last Name, Email Address, Phone Number, Date of Birth, Gender, Username (same as email address), Address and click Continue.
7. Select **Edit member**:

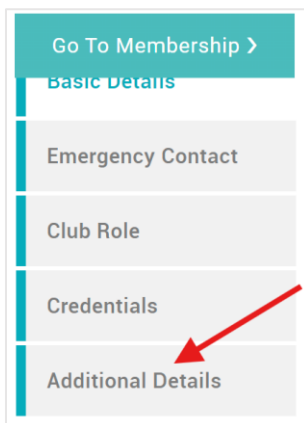


How to Add a New Member

8. Click on **Upload photo:**



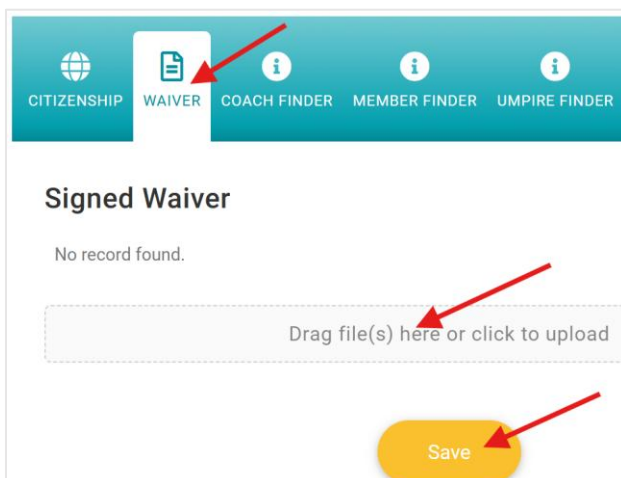
9. Click on **Additional Details:**



10. The **waiver** can be signed online by the member here:

<https://waiver.fr/fpusawaiver>

11. A photo of a paper waiver can be uploaded by selecting the **Waiver** tab.



How to Add a New Member

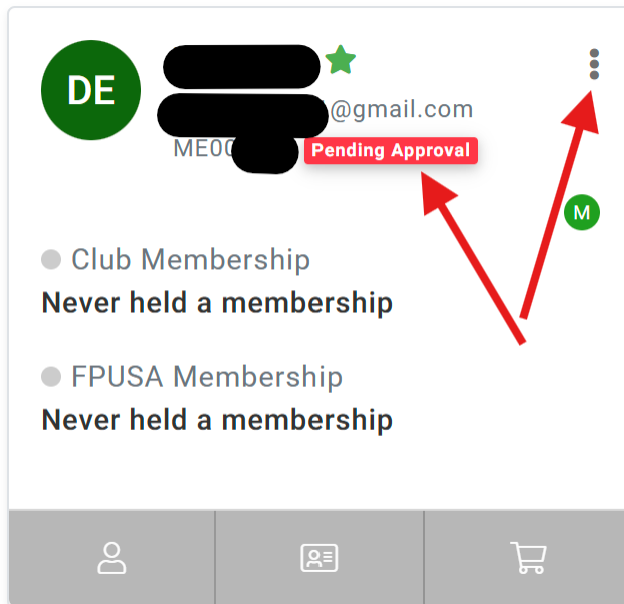
12. **Drag or upload** the waiver.

13. Click **Save**.

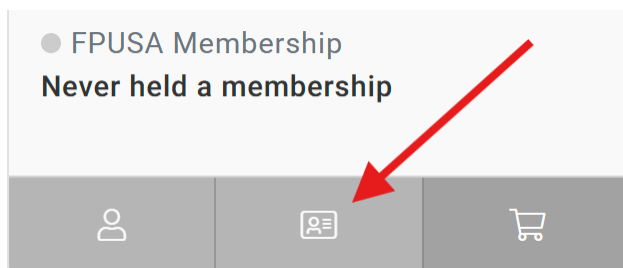
14. Click on **Back to members**:

Back To Members

15. The newly created member is in **Pending Approval**. Click on the three dots and select **Approve**.



16. Click on the **Membership icon**:



17. Click on **Buy/Review Memberships**:

Buy/Review Memberships

18. Select your **Club Membership**. If only one option is available, it will be selected automatically.

How to Add a New Member

19. **Validate** if you agree to the terms:

☐ As a condition of FPUSA membership, I have read and signed the [Waiver and Release of Liability](#) form and agreed to its terms.
Renewing members who already submitted a waiver do not need to resubmit.

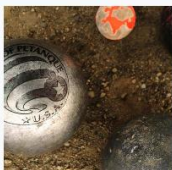
20. Select **Yes, Proceed to the Cart**:

Your membership has been successfully added to your cart. Do you want to proceed to checkout?

No, not yet Yes, Proceed to Cart

21. The FPUSA Membership is automatically added to the cart. Club members are required to be affiliated with the Federation.

 Club Adult ([redacted])
South Florida Petanque Club (CL000044)
Club membership

 FPUSA Adult ([redacted])
FPUSA
Annual adult FPUSA membership.FPUSA Membership is required with Primary Club Membership.

Save for Later Remove

22. Select **Request Invoice** or **Pay with Card**:

Request Invoice Pay with Card

VISA DISCOVER MasterCard AMERICAN EXPRESS

23. Request Invoice if you prefer to send a check with the invoice to the FPUSA treasurer.

24. Enter the required payment information.

For questions or further assistance, please contact us at: membership@usapetanque.org.

Alain Gimenez
FPUSA Membership Secretary