JustGo

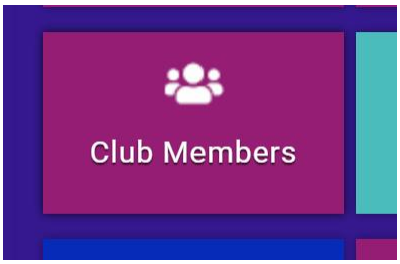
How to Add a New Member

1. Go to https://fpusa.justgo.com or scan the QR code below.

2. Enter your **email address** for the **Username**. Enter your **password** and click on Log In.
3. If you need to reset your password, click on “Forgot Password?”
4. Select **Menu** from the upper left corner.



5. Select **Club Members:**

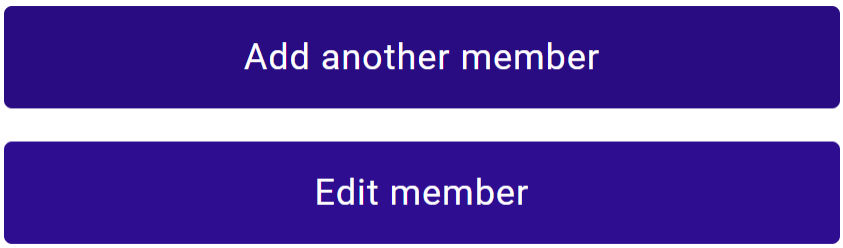


6. Select **Add New Member:**

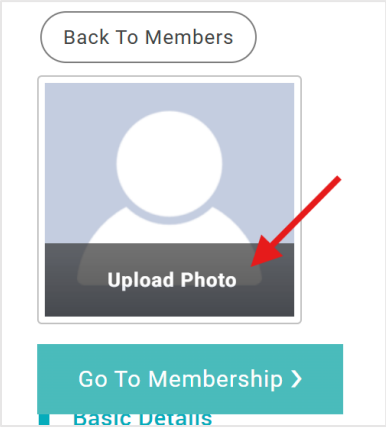


7. Enter the following information: **First Name, Last Name, Email Address, Phone Number, Date of Birth, Gender, Username** (same as email address), **Address** and click **Continue.**

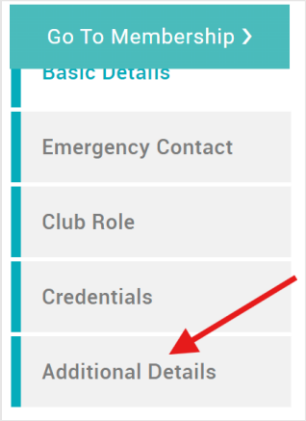
8. Select **Edit member:**



9. Click on **Upload photo:**



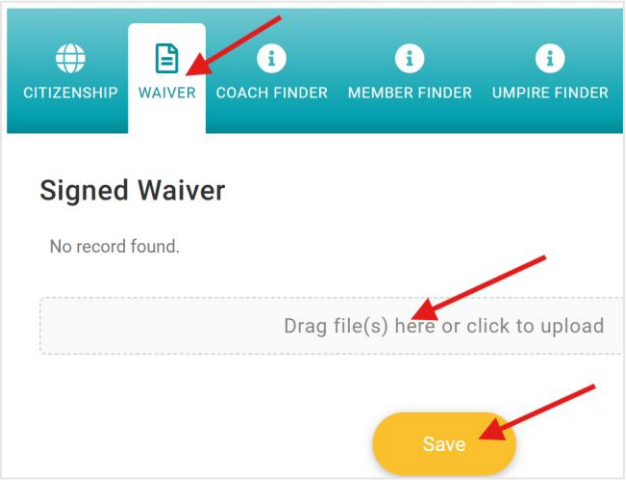
10. Click on **Additional Details:**



11. The **waiver** can be signed online by the member here:

    https://waiver.fr/fpusawaiver

12. A photo of a paper waiver can be uploaded by selecting the **Waiver** tab.



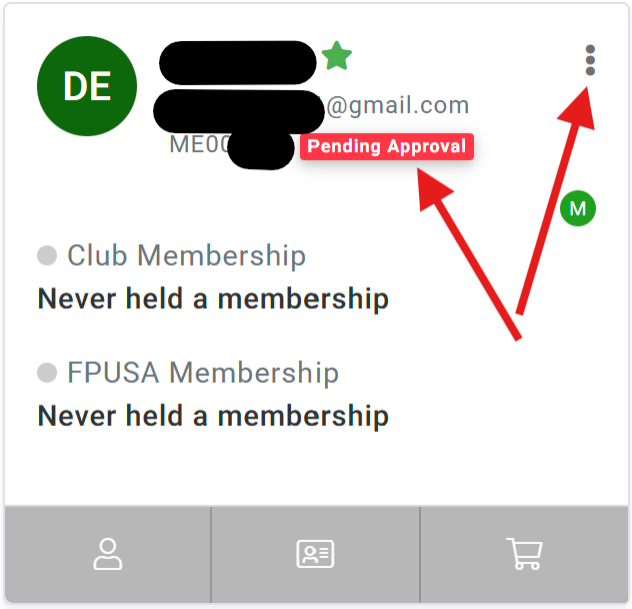
13. **Drag or upload** the waiver.

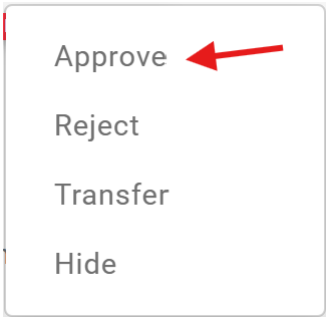
14. Click **Save.**

15. Click on **Back to members:**

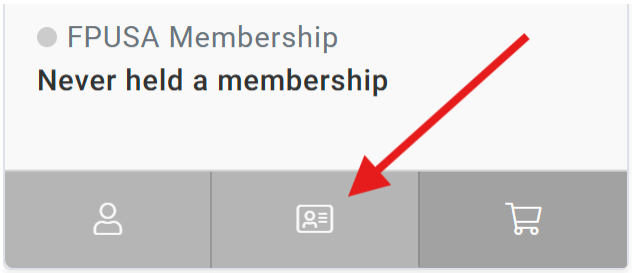


16. Member is **Pending Approval**. Click on the **three dots** and select **Approve.**





17. Click on the **Membership icon**:



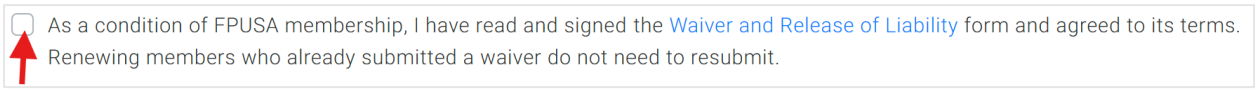
How to Add a New Member

18. Click on **Buy/Review Memberships:**

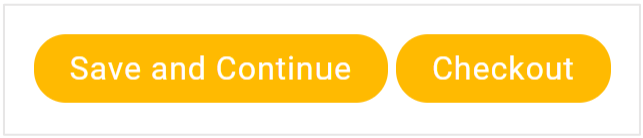


19. Select your **Club Membership**. If only one option is available, it will be selected automatically.

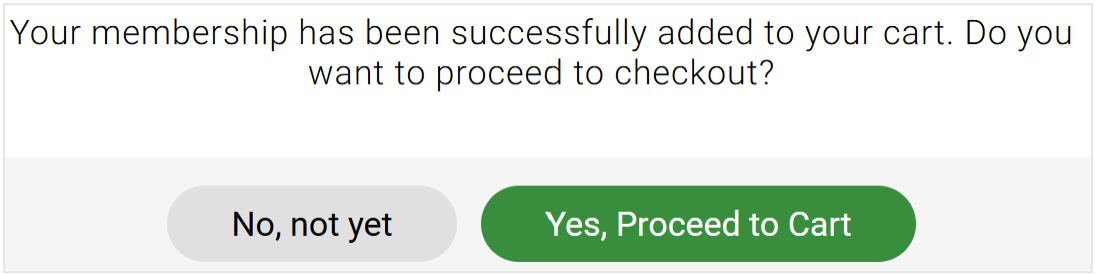
20. **Validate** if you agree to the terms:



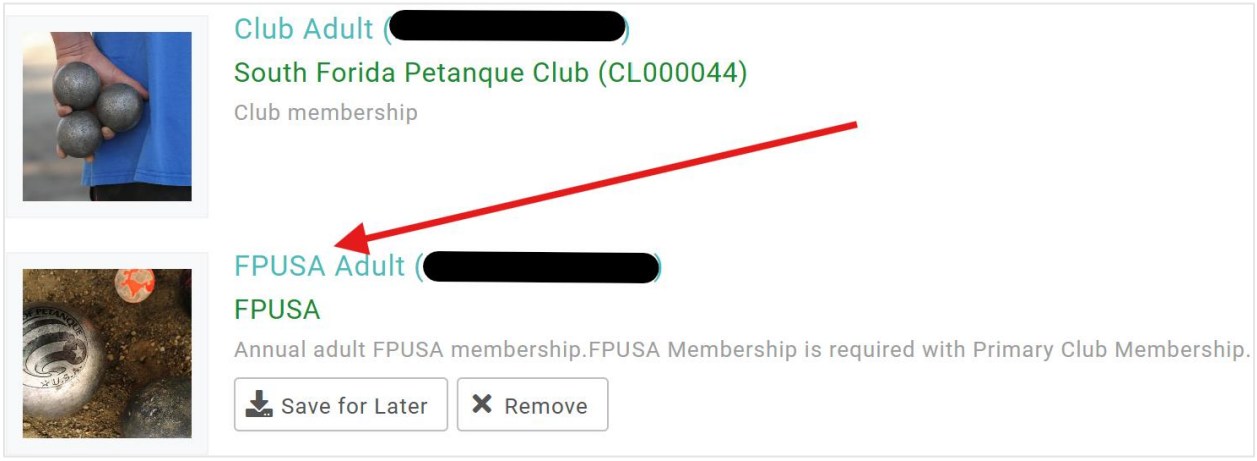
21. Click on **Checkout.**



22. Select **Yes, Proceed to the Cart**:

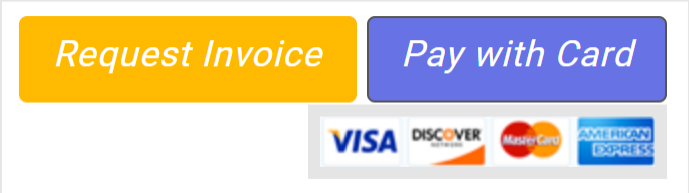


23. The FPUSA Membership is automatically added to the cart. **Club members are required to be affiliated with the Federation.**



How to Add a New Member

24. Select **Request Invoice** or **Pay with Card:**



25. **Request Invoice** if you prefer to send a **check with the invoice** to the FPUSA treasurer.

26. Enter the required **payment information**.

For questions or further assistance, please contact us at: membership@usapetanque.org.

Alain Gimenez
FPUSA Membership Secretary